



(Through: E-mail)

आयकर निदेशक (आसूचना एवं आपराधिक अन्वेषण), चंडीगढ़  
Director of Income Tax (Intelligence & Criminal Investigation), Chandigarh  
चौथी मंजिल, केंद्रीय राजस्व भवन, सेक्टर-17ई, चंडीगढ़, फोन: 0172-2544071  
4<sup>th</sup> Floor Central Revenue Building, Sector 17 E, Chandigarh, Tel: 0172-2544071

फा.स. आ.नि./आई. एंड सी.आई. /चंडी./ई.बी./2021-22/ 1968

दिनांक: 11.03.2022

To

The Dy. Commissioner of Income Tax(Hq.)(Admn.),  
O/o the Pr. CCIT, NWR, Chandigarh,  
Aayakar Bhawan, Sector 17-E,  
Chandigarh.

Sir,

**Sub:- Auction of unserviceable items under e-waste / condemned materials/  
misc. scrap items, Income Tax Acts & Rules, etc. at O/o the DIT(I&CI)  
at 4<sup>th</sup> Floor, Central Revenue Building, Sector-17-E, Chandigarh –  
Regarding -**

Kindly refer to the subject cited above.

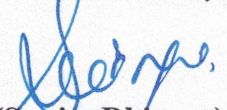
2. In this regard, it is submitted that there is to be an unserviceable items under e-waste / condemned materials/misc. scrap items, Income Tax Acts & Rules, etc. to be held by the office of the Director of Income Tax(I&CI), Central Revenue Building, Sector-17-E, Chandigarh.

3. Accordingly, the undersigned is directed to enclose herewith a copy of "Scrap Auction Notice and Terms and Condition" with request to get the same uploaded on [www.incometaxchandigarh.org](http://www.incometaxchandigarh.org) & [www.incometax.gov.in](http://www.incometax.gov.in).

4. Date of Physical Verification is 17.03.2022 (11:00 AM - 4:00 PM).
5. Last date for submission of bid is 21.03.2022(till 05:00 PM).
6. Date of opening of bid is 22.03.2022 at 03:00 PM.

Encl: As above.

Yours faithfully,

  
(Sunita Dhingra)

Income Tax Officer(Hq.)(I&CI),  
O/o Director of Income Tax(I&CI),  
Chandigarh





आयकर निदेशक (आसूचना एवं आपराधिक अन्वेषण), चंडीगढ़

Director of Income Tax (Intelligence & Criminal Investigation), Chandigarh

चौथी मंजिल, केंद्रीय राजस्व भवन, सेक्टर-17ई, चंडीगढ़, फोन: 0172-2544071

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दिनांक: 11.03.2022

### SCRAP AUCTION NOTICE

Name of the Firm:

Address of the Firm:

**Subject: Sealed quotations for disposal of unserviceable items under e-waste / condemned materials/misc. scrap items as per list attached – regarding-**

You are informed that O/o the Director of Income Tax(I&CI), Chandigarh invites SEALED QUOTATIONS from eligible bidders for Disposal of the Obsolete/scrap items "AS IS WHERE BASIS IS" as per details and terms & conditions given as under:-

#### 1. Details of Items: (as per annexure-I attached)

Sr. No.	Descriptions of the Items	Reserve Price	Weight (approx.)
1.	E-Waste: (Printers, Air Conditioners, Photostat Machine, Key Boards, Monitors, LCD, UPS, Electric Kettle, Microwave Oven, Power Inverter, Coffee Machine, Landline Phone, Paper Shredder, Ceiling Fan, UPS Battery, Television) etc.	Rs.15 per kg. for iron scrap and Rs.10 per kg. for plastic & paper waste	200 kg
2.	Other Items: (CPU Box, Toner Cartridge, Electric Heater, Water Dispenser, Tube Light Panel, Ceiling Light Box, Income Tax ACT & Rules, Administrative Diaries) etc.	-do-	30kg.

Note: The quantity and weight of above items is subject to revision.

#### 2. Date of Submission of Quotations:

1.	Due Date for Submission of Quotations/Bid	Quotation should be super scribed on the envelop "Quotation for Disposal of Unserviceable/Scrap Items under E-waste rule" and addressed to the Dy. Director of Income Tax(I&CI) –cum- Chairperson Committee, 4 <sup>th</sup> Floor, Central Revenue Building, Sector-17E, Chandigarh so as to reach this office latest by 21.03.2022 (05:00 PM) through Registered/Speed Post/Courier/Delivered in Person or through E-Mail: Chandigarh.dcit.ici.incometax.gov.in.
2.	Date of Inspection of Scrap Items	Scrap items can be inspected at the O/o the Director of Income Tax(I&CI), 4 <sup>th</sup> Floor/Basement, Central Revenue Building, Sector-17E, Chandigarh on 17.03.2022 (from 11:00 AM to 04:00 PM).



### 3. Terms and Conditions and General Information:

1. The bidder should be registered with Central/State Pollution Control Board and should have the valid license in case of e-Waste materials. A copy of the License should be enclosed along with the offer. Non-submission of a valid license will render the tender as invalid and will be rejected.
2. Quotations are to be submitted in sealed covers in the prescribed proforma as Annexure-II super subscribing the details of quotation and should be submitted within the last date and time specified above.
3. GST to be paid extra, as applicable, at the time of taking out the materials.
4. The sale be on "AS IS WHERE BASIS IS" (Both Lot wise and Item wise) bidders will be deemed to have been on the clean understanding that they have satisfied themselves full in regard to the conditions, quality and quality of the articles/items proposed to be auctioned.
5. It is responsibility of the bidder to assess the items properly before quoting. No further claims will be entertained after opening of the bids.
6. Bid received within the due date only will be entertained.
7. The quotation should be valid for a period of 60 days for acceptance from the date of opening of the bid.
8. The quotation shall be written legibly and be free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.
9. Bidder cannot withdraw their offer once it is submitted.
10. No enquiry of the bidder shall be entertained once the material is lifted by them.
11. All labour, tools and equipments for loading the items from the O/o the DIT(I&CI), Central Revenue Building, Sector-17E, Chandigarh site to buyer's trucks/vehicles with all leads, lifts etc., shall be the cost of the buyer.
12. Interested bidder(s) must submit an EMD of Rs. 2,000/- (Rupees Five Thousand Only) in form of Demand Draft/Banker's Cheque payable at State Bank of India, Chandigarh – in favour of "ZAO' CBDT" payable at Chandigarh. EMD shall be returned to the unsuccessful bidder(s) whereas for successful bidder must deposit the amount obtained by deducting EMD from contract amount at the time of taking away the materials. No interest will be payable on EMD.
13. The intending bidder have to deposit Application fee of Rs.200/-(Non refundable) by the way of Demand Draft/Bankers cheque payable at State Bank of India, Chandigarh in favour of "ZAO' CBDT" payable at Chandigarh before participating in the auction.
14. The successful bidder with Highest Bid will be issued a Sale Order and shall have to make payment in the form of Demand Draft with the name of Director of Income Tax(I&CI), Chandigarh or submitted by Cheque at the O/o the DIT(I&CI), Chandigarh for the quantity at the contract rate plus taxes.
15. The quantity of the items indicated in the list is approximate and sale will be effected at actual at the time of taking delivery.
16. The bidder should take delivery of the items within 07 days from the date of Sale Order.
17. The bidder will not be permitted to short out the materials. The entire lot should be cleared as directed by the Income Tax Authority.
18. Removal and transportation of material shall be done only during working hours of Income Tax Office Chandigarh. No material will be allowed to go out on Holidays.



19. The material shall be collected in trucks/vehicles licensed to carry such products. The buyer will arrange to remove the materials sold to him and clean the site within the stipulated period mentioned in delivery period, if not then the EMD will be forfeit.
20. No other material should be removed from the site.
21. The bidders are required to indicate their PAN in their offer since it has been made mandatory by the Income Tax Department.
22. Income Tax Department reserves the right to divide/split the orders between more than one qualified bidders.
23. Income Tax Department also reserves the right to accept/reject the offer or cancel the whole proceedings without assigning on the bidder(s). Bidders are not entitled to claim any damage or compensation in case of such cancellation.
24. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Chandigarh jurisdiction only.
25. If any interested bidder participate for apply of quotation and is not sent & received the quotation from this office, then the same terms & conditions can be downloaded from [www.incometaxchandigarh.org](http://www.incometaxchandigarh.org) website and apply the same within stipulated period given as above.
26. Income Tax employees and their families are not allowed to participate in the auction.
27. Bids will be opened on 22.03.2022 at 03:00 p.m. If the Bid opening date happens to be a holiday the bid shall be opened in the next working day of the same time in the Room of the Income Tax Officer(Hq.) O/o the Director of Income Tax(I&CI), Chandigarh 4<sup>th</sup> Floor, Central Revenue Building, Sector-17-E, Chandigarh.

Date: 11.03.2022

**(Malpure Kalyani Rajan)**  
DDIT(I&CI) -cum- Chairperson Committee,  
O/o Director of Income Tax(I&CI),  
Chandigarh





आयकर निदेशक (आसूचना एवं आपराधिक अन्वेषण), चंडीगढ़

Director of Income Tax (Intelligence & Criminal Investigation), Chandigarh

चौथी मंजिल, केंद्रीय राजस्व भवन, सेक्टर-17ई, चंडीगढ़, फोन: 0172-2544071

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दिनांक: 11.03.2022

## SCRAP AUCTION NOTICE

The Director of Income Tax(I&CI), Chandigarh will be disposing off unserviceable items under e-waste / condemned materials/misc. scrap items, Income Tax Acts & Rules etc in public auction (through sealed bids to be opened in the presence of bidders who wish to be present), in **ONE LOT AND "AS IS WHERE IS BASIS"** on 22.03.2022 at 03:00 PM.

Complete details of articles to be auctioned and terms and conditions are annexed hereto and also placed on notice board of O/o the Director of Income Tax (I&CI), 4<sup>th</sup> Floor, Central Revenue Building, Sector-17E, Chandigarh.

Date of Physical Verification is 17.03.2022 (11:00 AM - 4:00 PM).

Last date for submission of bid is 21.03.2022(till 05:00 PM).

Date of opening of bid is 22.03.2022 at 03:00 PM.

(Sunita Dhingra)

Income Tax Officer(Hq.)(I&CI),  
O/o Director of Income Tax(I&CI),  
Chandigarh



**APPLICATION FORM FOR THE AUCTION OF UNSERVICEABLE ITEMS  
UNDER E-WASTE/CONDEMNED MATERIALS/MISC. SCRAP ITEMS AT O/O  
THE DIR(I&CI), 4<sup>TH</sup> FLOOR/GROUND FLOOR, CENTRAL REVENUE  
BUILDING, SECTOR-17-E, CHANDIGARH-160017 (UT)**

1.	Name and address of the Firm	
2.	Contact No./Mobile No./E-Mail ID	
3.	Sale Tax Registration/CST No./GST No./Sales Tax No. if any	
4.	PAN/TAN/GIR No.	
5.	Other information if any	
6.	Maximum rate quoted: (for Single Lot)	

I, the undersigned, full agree with the terms and conditions for the auction of condemned articles/items/materials from O/o the Director of Income Tax(I&CI), 4<sup>th</sup> Floor, Central Revenue Building, Chandigarh-160017 with the allotted time frame.

Date:

Place:

**Signature of the Bidder with Seal**

\*Please put this in tender box along with EMD in a sealed cover.



**UNSERVICEABLE ITEMS UNDER E-WASTE/CONDEMNED  
MATERIALS/MISC. SCRAP ITEMS AT O/O THE DIR(I&CI), 4<sup>TH</sup>  
FLOOR/GROUND FLOOR, CENTRAL REVENUE BUILDING, SECTOR-17-E,  
CHANDIGARH-160017 (UT)**

Sr. No.	Product Name	Whether working or not (Yes/No)	Quantity in numbers	Remarks
1.	Printer	No	6	-
2.	Air Conditioner	No	4	One split AC
3.	Photostat Machine	No	1	-
4.	Keyboard	No	7	-
5.	CPU Box	No	3	Only CPU Boxes
6.	Monitor	No	2	Old Monitor
7.	LCD Monitor	No	2	-
8.	UPS with Battery	No	4	-
9.	Electric Kettle	No	5	-
10.	Landline Phone	No	5	-
11.	Microwave Oven	No	1	-
12.	Power Inverter with Stand	No	1	Without battery
13.	Coffee Machine	No	1	Damage
14.	Paper Shredder	No	3	-
15.	Ceiling Fan	No	1	-
16.	UPS Battery	No	6	-
17.	Television	No	1	-
18.	Refrigerator	No	1	-
19.	Tonner Cartridge	No	7	-
20.	Electric Heater	No	7	Broken without tube
21.	Water Dispenser	No	2	-
22.	Tube Light Panel	No	2	Without tube
23.	Ceiling Light Box	No	3	-
24.	Income Tax Act & Rules	No	9	-
25.	Administrative Diaries	No	3	-

Note: The quantity of above items is subject to revision.



**Format for Submitting the Quotation for unserviceable items under e-waste /  
condemned materials/misc. scrap items**

Name & address of the Firm/Recycler: \_\_\_\_\_

Sr. No.	Descriptions of the Items	Quoted Price per Kg
1.	E-Waste: (Printers, Air Conditioners, Photostat Machine, Key Boards, Monitors, LCD, UPS, Electric Kettle, Microwave Oven, Power Inverter, Coffee Machine, Landline Phone, Paper Shredder, Ceiling Fan, UPS Battery, Television) etc.	
2.	Other Items: (CPU Box, Toner Cartridge, Electric Heater, Water Dispenser, Tube Light Panel, Ceiling Light Box, Income Tax ACT & Rules, Administrative Diaries) etc.	

**(Authorized Signatory)**

**With Stamp and Seal**